



The Town of Hilton Head Island
RFP 2024-46 Evaluation Committee Meeting
Sharepoint Site Development, Workflow
Implementation and File Migration Project
January 29, 2025 11:00 am- 12:00 pm Eastern Time
Virtual Meeting

(Meeting Link Available By Request from
jessicac@hiltonheadislandsc.gov)

AGENDA

1. Call to Order

2. FOIA Compliance

Public notification of this meeting has been published, posted, and distributed in compliance with the South Carolina Freedom of Information Act and the requirements of the Town of Hilton Head Island.

3. Regular Session

No regular business to be conducted. Meeting will move immediately into Executive Session where the Evaluation Committee will interview firms selected as finalists for the Sharepoint Site Development, Workflow Implementation and File Migration Project.

4. Executive Session

Evaluation Committee will interview finalists for the Sharepoint Site Development, Workflow Implementation and File Migration Project.

5. Recommendations/Actions from Executive Session

6. Adjournment